

Salmon School District #291

Continuous Improvement Plan

2017-2018

Our Goal: To increase community and student engagement in learning in School District #291.

Our Mission: In partnership with our community, the Salmon School District will academically prepare all students to build upon their individual strengths to be creative, productive, and self-reliant citizens.

Our Vision: Salmon School District will:

- Set high achievement standards
- Teach students the knowledge, creativity, skills and values to be successful global community members.
- Recognize the potential and success of each individual student.
- Ensure a safe, secure and caring environment.
- Involve the community in decision-making.

Focus Area: Student Attendance					
GOAL: To increase community and student engagement in learning in School District #291.					
Strategy	Actions	Completion Date	Responsible Person	People Involved in Getting the Work Done	Method of Evaluation
A. Increase student attendance	1. The District will monitor attendance of students individually and by grade level	Ongoing	Building Administrator	Building Administrator, Secretaries, Dean of Students, Teachers	ISEE documentation - Midterm upload
	2. The three-tiered <i>Response to Intervention</i> (RTI) model will continue to be monitored at the 1-10 grade levels and discussion in regards to student attendance is an issue	Ongoing	Director of Finance, Planning and Program Evaluation, Special Education Director, Building Administrators	Intervention Specialist, Building Administrators, Teachers, Support Staff,	Develop an evaluation mechanism such as a rubric to monitor progress toward effective RTI practices in each building.
	3. Interventions are implemented to ensure that students and parents receive adequate notice of students at risk of not receiving credit due to attendance as soon as 4 absences occur.	Ongoing	Building Administrators, Superintendent	Building Administrators, Secretaries, Dean of Students	Monitoring of contacts with parents in regards to student attendance, letters mailed out.
	4. Enhance and/or maintain participation rates in co-extracurricular program.	6/1/18	District Activities Director, Building Administrator	Counselors, Building Administrators, Activities Director, Coaches, Teachers,	Annual Review of participation

Benchmark: Increase the Midterm Reporting Period ADA by 1% from 2016-17 to 2017-18 school year.

Focus Area: Professional Development					
GOAL: To increase community and student engagement in learning in School District #291.					
Strategy	Actions	Completion Date	Responsible Person	People Involved in Getting the Work Done	Method of Evaluation
A. Recognize the what/where/who is receiving professional development training	1. The individuals receiving Professional Development Training will report to the board on the training received.	Ongoing	Director of Finance, Planning, Program Evaluation	Director of Finance, Planning, Program Evaluation, Building Administrators, Teachers, Staff	Board Meeting Minutes
	2. The Professional Development Committee oversees efforts to provide quality professional development opportunities to staff using Title II and district funds.	Ongoing	Director of Finance, Planning, Program Evaluation,	Director of Finance, Planning, Program Evaluation, Technology Director, Professional Development Committee members	Professional Development Committee annual summary of accomplishments, Training Schedule for Professional Development Dates.
	3. All certified staff complete Professional Growth Plans annually (approved plans are a prerequisite for granting of professional development funds.)	Ongoing	Director of Finance, Planning, Program Evaluation,	Director of Finance, Planning, Program Evaluation, Technology Director, Professional Development Committee members	Professional Development Committee annual summary of accomplishments, Log of Professional Growth Plans

	4. Individual teacher, administrator, or paraprofessional requests for professional development utilizing district funding are reviewed, and approved or denied by the Professional Development Committee. All requests must be to seek training to improve student achievement in the areas of content knowledge, instructional strategies, and/or assessment practices.	Ongoing	Director of Finance, Planning, Program Evaluation, Professional Development committee	Professional Development Committee members, Teachers	Professional Development Committee annual summary of accomplishments,
Benchmark:	3 reports before the board per semester by those who received training.				

Focus Area: Communication					
GOAL: To increase community and student engagement in learning in School District #291.					
Strategy	Actions	Completion Date	Responsible Person	People Involved in Getting the Work Done	Method of Evaluation
A. Conduct a strategic plan process.	1. Revise Continuous Improvement Plan Annually. Involve all stakeholders.	Ongoing	Director of Finance, Planning and Program Evaluation	District Leadership Team	Updated Strategic Plan reviewed by Board in a regular board meeting
	2. "Continuous Improvement Plan" each fall on the district website. A brief review of the previous years plan to be presented to the Board during the August Board meeting.	October 31	Director of Finance, Planning and Program Evaluation	Director of Finance, Planning and Program Evaluation, District Office Staff	Plan is updated on the website
B. Course Offerings Advisory Committee	1. Committee will be formed to analyze current course offerings, and advise on possible changes.	December 2017	Superintendent, Director of Finance, Planning and Program Evaluation	SJSHS Administrator, Director of Finance, Planning and Program Evaluation, District Office Staff	Reports to School Board
C. Increased Visibility by Board Members	1. Board members participate in "Ask a Board Member" events	Ongoing	Board Chair	School Board Members	Yearly self review by Board.
	2. Attend events as Board Member throughout the district	Ongoing	Board Chair	School Board Members	Yearly self review by Board
D. The District Webpage will be utilized for improved community communication.	1. Regular review and updating of the District Website.	Ongoing	Superintendent, Building Administrators	Superintendent, Building Administrators, District Secretary	

E. Partnership with community groups/businesses/individuals	1. Maintain/increase community/school partnerships to increase community members in the school.	Ongoing	Superintendent, Building Administrators	Board Members, Superintendent, Building Administrators, Staff, Teachers	Reports to School Board
	2. Increase Volunteers in district	Ongoing	Building Administrators	Building Administrators, Staff, Teachers	Yearly report to Board
	3. Monitor attendance at Parent Teacher Conferences	Ongoing	Building Administrators	Superintendent, Building Administrators, Staff, Teachers	Report to Board following Parent Teacher Conferences.

Benchmark:	Increase the number of community entities working within our district by 1 each year.
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