

Salmon School District #291 PDC Mini-grant Application

Name: _____

Date: _____

Building: _____

Grade/ Subject: _____

PDC Mini-grant (attach additional pages)

1. Fully explain/describe the activity you wish to pursue through a mini-grant.

2. What is the monetary amount you are requesting? Please be very specific. Include and itemize costs for lodging, food, gas, registrations, materials, etc.

Lodging	\$	_____
Food (see below)	\$	_____
Travel/Gas (see below)	\$	_____
Materials	\$	_____
Other	\$	_____

Guidelines for the above expenses are:

- Reasonable Hotel Cost (Amount will vary dependent on location)
- \$5 breakfast; \$8 lunch; \$15 dinner
- When traveling, use a district vehicle if available, if not, you can request a gas card (the gas amount must be included in these proposal). If traveling by air, include ticket cost as well as driving and rental vehicle is necessary. Mileage will not be paid.
- All information must be included such as which Hotel, Conference, Training, etc. If information is not attached the grant application will not be accepted or reviewed.

Accurate completion of this mini-grant application will be a consideration in the acceptance of a successful grant.

3. When and where will the training take place (beginning and completion)?

4. How will this proposal meet strategic directions?

5. When will you teach this proposal to your peers?

6. How will this proposal benefit the following groups?

Students: _____

Staff: _____

Signature of Applicant

Applicant name printed

To be filled out by PDC

___ Approved ___ Not approved (reasons) _____

\$ _____ financial award

PDC signatures
