

**Salmon School District #291
Board of Trustees
Regular Session Minutes
July 16, 2018**

The meeting was called to order by Chairman Overacker at 6:05 p.m.

Present were Chairman Chuck Overacker, Trustee Richard Natelson, Trustee Dorrie Prange, and Trustee Candace Burns. Vice Chair, Juniper MacFarlane was absent. A quorum was present. Also present were Superintendent Chris Born; Director of Finance, Planning, and Program Evaluation, Eileen Holden; and Clerk, Deb Cheney.

Chairman Overacker led everyone in the Pledge of Allegiance.

Jim Smith – Upper Carmen Charter

Jim Smith, Superintendent of Upper Carmen Charter asked the Board to accept the Upper Carmen Charter school's revision to serve students grade K through 8, effective immediately due to the approval of FernWaters Charter School. He also asked the Board to accept the Upper Carmen Charter's revision to serve K through 3, effective May 18, 2019.

According to Code 33-5209B, LEAs are required to reauthorize every five years. Superintendent Smith asked the Board to reauthorize Upper Carmen Charter School as an independent LEA for the period of September 1, 2018 through August 31, 2023.

Superintendent Smith asked the Board to accept the performance certificate for the period of September 1, 2018 through August 2023.

Chairman Overacker thanked Superintendent Smith and stated that they would vote on his requests when the Board addresses New Business.

Rich Bauscher – Needs Assessment

Mr. Bauscher thanked Mr. Born and Board for the opportunity to work with the District to provide them with a ten-year facilities plan. He stated that he went over buildings with a fine-tooth comb with assistance from Bobby Lewis, Maintenance Supervisor. Mr. Bauscher provided Board members with a copy of the ten-year facilities plan and provided detailed information about the following:

- History of the school district
- Purpose of the school district facilities
- Building and land statistics
- School district enrollment and projections
- School and district enrollment and capacities
- Building condition evaluation tables
- Building condition evaluation forms
- Building condition evaluation forms
- Building condition evaluation forms
- Conclusion and analysis

Mr. Bausher stated that the portables were not included in the analysis as they are considered temporary and the life span of portables is ten years.

The final analysis was that the Pioneer Elementary School is in poor condition. Mr. Bauscher recommends not putting more money into the building. He stated that the Salmon Jr. Sr. High School is in fair condition and could be upgraded.

Superintendent Born stated that Tuesday, Moreton Insurance is coming to Salmon to do an assessment of the building values.

Mr. Bauscher stated that both, Bobby Lewis, Maintenance Supervisor and Chris Born, Salmon School District 291 Superintendent, had no influence on his assessment.

Mr. Born noted that Mr. Bausher had shown that the cost per square foot for upgrades was approximately \$205. Mr. Born asked what it would cost per square foot for new construction. Mr. Bausher said that was a good question. He stated that the cost per square foot with an additional soft cost of 25% to 30% could move the cost up to \$235.00 to \$240.00 per square foot.

PUBLIC INPUT

No public input.

ACTION ITEMS

Approve Agenda

Superintendent Born recommended the Board amend the Agenda to include policy #4420. Trustee Natelson motioned to approve the amended agenda, Trustee Burns seconded. Passed 4/0.

Consent Agenda

1. Meeting minutes of June 18, 2018
2. Personnel Recommendations
3. Treasurer's Report (None, due to no bank report and Jan is on vacation)
4. Accounts Payable – June 2018

Chairman Overacker abstained from Accounts payable.

Trustee Natelson motioned to approve the Consent Agenda, second by Trustee Prange. Passed 3/0.

NEW BUSINESS

Proposed Continuation of Board Items

Superintendent Born recommended the Board move to continue all of the Board items listed below:

- Election of Board Chairperson and Vice-Chairperson
- Appointment of District Clerk
- Appointment of District Treasurer
- Establish Annual Calendar of Board Meetings and Times
- Designation of Public Places for Posting of Public Notices

- Authorization of Designated Depositories
- Committee Assignments
- Code of Ethics for Board Members

With Superintendent Born’s recommendation, Trustee Prange moved to continue all of the Board items, except the calendar, until the new Annual Meeting in January 2019, second by Trustee Burns. Passed 4/0.

Annual Calendar of Board Members

Superintendent Born recommended the Board approve the following calendar dates:

- August 20, 2018 – SJSHS Media Center
- September 17, 2018 – SJSHS Media Center
- October 15, 2018 – Pioneer Elementary
- November 19, 2018 – Alternative School
- December 17, 2018 – SJSHS Media Center
- January 21, 2019 – SJSHS Media Center

With Superintendent Born’s recommendation, Trustee Natelson motioned to approve the proposed calendar dates, second by Trustee Prange. Passed 4/0.

Proposed Changes to Upper Carmen Charter

Trustee Natelson motioned to accept the Upper Carmen Charter revision to serve students grades K through 8, effective immediately, and to serve students K through 3, effective May 18, 2019. Trustee Burns seconded the motion. Passed 4/0.

As required by Idaho Code 33-5209B, Trustee Natelson moved to reauthorize the Upper Carmen Public Charter School as an independent LEA for the period of September 1, 2018 through August 31, 2023. Trustee Prange seconded the motion. Passed 4/0.

Trustee Natelson motioned to accept the performance certificate for the period of September 1, 2018 through August 31, 2023, second by Prange. Passed 4/0.

Proposed Bus Routes

The only time a bus stop changes is when students either move into the school district or they leave the school district, and it affects where the bus stop needs to be. There have been no changes for the coming year at this time.

With Superintendent Born’s recommendation, Trustee Natelson moved to approve the proposed bus routes for the 2018-2019 school year, second by Trustee Burns. Passed 4/0.

Food Service Price Increase (A-La-Carte Items)

Superintendent Born stated that the State recommended a price increase of 50 cents on A La Carte items. Born recommended the Board increase school lunch A La Carte items this year by 5 and 10 cents to move toward the recommended 50 cent increase. The following prices were recommended.

A La Carte Items	2017-2018 Price	2018-2019 Price
Milk	.50	.55
Main Dish	1.00	\$1.10
Potatoes	.50	.55

Cookies	.50	.55
Cake	.50	.55
Rolls	.40	.40
Cinnamon Rolls	.75	.80
Fruit	.35	.35
Salad	.50	.55
Vegetables	.35	.35

With Superintendent Born's recommendation, Trustee Burns moved to approve the price increases for A La Carte items as presented, second by Trustee Natelson. Passed 4/0.

SJSHS Student Handbook

Mr. Owen, SJSHS Principal, provided proposed changes to the Salmon Jr. Sr. High School handbook. He provided an additional sheet with proposed changes. Mr. Owen stated that when Salmon Middle School and Salmon High School merged, there were duplicates in the handbook. He has made simple changes to the handbook.

Mr. Owen went over the proposed changes in the handbook. The proposed changes were under the following categories:

- Friday School
- Pathways to Promotion
- Attendance
- Make-Up Work
- Tardiness
- Dances
- Dress Code
- Trips/Ski Trips/End of Year Activities
- Lunch Hour and Cafeteria
- Music Devices
- School Resource Officer
- Seizure of Property
- Skateboards
- Possession of Drugs
- Activity Fees

Discussion of the changes followed. Trustee Natelson had questions regarding the change in policy for skateboards. The proposed change stated that skateboards are not to be ridden while at SJSHS and their use on campus will result in disciplinary action. Trustee Natelson asked if that included the parking lot. Mr. Owen stated that skateboards were allowed in the parking lot. Trustee Natelson asked that he amend the language in the handbook to clarify where students are not allowed to ride their skateboards.

Trustee Prange asked if districts are still allowed to charge athletic fees due to the current lawsuit against Idaho School Districts for charging fees. Superintendent Born stated that schools are still allowed to charge athletic fees, as it is not mandatory to participate.

With Superintendent Born's recommendation, Trustee Natelson approved the proposed Salmon Jr. Sr. High School Student Handbook for the 2018-2019 school year, with the

modification to where students are allowed to ride their skateboards on the SJSHS campus, second by Trustee Burns. Passed 4/0.

Pioneer Elementary Student Handbook

Mr. Hamilton, Pioneer Elementary School Principal, stated that one of the changes to the handbook is the school start time of 8:00 a.m. There are two other minor changes in wording.

With Superintendent Born's recommendation, Trustee Natelson approved the proposed changes to the Pioneer Elementary Student Handbook for the 2018-2019 school year, second by Trustee Prange. Passed 4/0.

Proposed School Board Policy Changes (Third Reading):

5120

First Reading

4420 – Community Relations/Sex Offenders

5225 – Reduction in Personnel (deleting)

5285 – Personnel/Solicitations

5335 – Personnel/Employee Use of Electronic Communications Devices

5340 – Personnel/Evaluation of Certificated Personnel

5350 – Personnel/Certified Personnel Resignation (Release from Contract)

5740 – Personnel/Reduction in Force

5740F – Personnel/RIF Criteria Form

With Superintendent Born's recommendation, Trustee Natelson motioned to approve the third reading of changes to School Board Policy 5120, seconded by Trustee Burns. Passed 4/0.

Superintendent Born reviewed the changes to Board Policies 4420, 5225 (deleted and combined with 5749), 5285, 5335, 5340, 5350, 5740, and 5740F. Mr. Born asked if there were questions. He stated that he reviewed 5740F, the new RIF form, with Kelly Wilkins, who is the teacher's SEA representative and she approved the form.

With Superintendent Born's recommendation, Trustee Natelson motioned to approve the first reading of the proposed changes to School Board Policies 4420, 5225 (deleted and combined with 5749), 5285, 5335, 5340, 5350, 5740, and 5740F. Trustee Burns seconded the motion. Passed 4/0.

INFORMATION ITEMS

Dana Cotton: LEP

Dana Cotton, Director of Lemhi Education Project, spoke to the Board of Trustees about upcoming courses that will be offered to community members and students of Salmon Jr. Sr. High School during the 2018-2019 school year by the College of Eastern Idaho. Students will receive concurrent credits, which means they will receive college credit and high school credit for the courses taken. They are currently offering English 101 and Humanities 101 for their fall classes.

Five students are interested in fall classes. Ms. Cotton asked the Board to have a policy in place for those students. In preparation for this, she and other CEI staff talked to people in the State Department of Education to get clarification. College credits will transfer to any State institution in Idaho. The courses being offered in Salmon from CEI are geared towards the adult population but they want to offer these courses to Salmon students. The courses do qualify for advanced opportunities funds. As director and CEI instructor, it is important to understand that all high school students will be successful. The courses are geared to a certain type of student who can be successful. It is up to the Board to decide how to transcript the credits. The Board can give one credit for each semester college class. If they take English 101 it would count towards one high school English credit. She stated that the Dual Credit is different than Concurrent Credit.

Superintendent Born stated that the problem comes into the time of day the class is offered. Ninety percent of students participate in after school programs. Scheduling will be very tricky. Superintendent Born met with the President of CEI to see if class could be offered in the building. The President of CEI stated that the course would need a minimum of ten students to hold the class on the SJSHS campus.

CEI stated that they would pay for Spanish concurrent credits and pay the instructor if we had enough students who were interested.

Superintendent Born stated that a proposal for credits would be available at the next Board meeting.

Pioneer Elementary Administrator's Report – John Hamilton, Principal

Nothing to report.

Salmon Jr. Sr. High School Administrator's Report – Doug Owen, Principal

Nothing to report.

Director of Finance, Planning, and Program Evaluation Report – Eileen Holden

Director Holden provided updated SAT/ACT data for Board members. Salmon is higher than the State average in both Math and Reading. Director Holden also compared other schools in our conference and found that Salmon School District 291 students score higher than Firth, Fremont, Ririe, and West Jefferson.

Director Holden attended training on I-Station which will replace the traditional IRI test. The State is covering a big portion of the expense. More online training and will be provided.

Director Holden finished six more credits through Boise State; mostly in Special Education. She also attended the Danielson training with Mr. Hamilton and Mr. Owen.

She has been going over the finances with Jan to close out the 2017-2018 year and for the upcoming audit. Holden stated that District office is closed next week for building maintenance.

Superintendent's Report – Chris Born

The building that houses the Special Education offices and Music classroom is being painted Linen White with brown trim. The pumpkin patch has been removed and lawn will be

planted once the painting is completed. The fence surrounding the sidewalks has been taken down so the sidewalks can be plowed.

The roof installation is going well. The roof was power washed. Superintendent Born stated that the amount of dirt on the roof was excessive. Bad sections of the roof are being cut out and will be replaced with new membrane. It should be done by the first part of August.

Superintendent Born reported that last Monday he attended a regional school district meeting in Arco and representatives from ISU and CEI. The main conversation was regarding the need to come up with new curriculum to offer para professionals and students a way to become certified teachers due to the teacher shortage in Idaho. He shared with the group, that Salmon Para Professionals would have a hard time traveling from Salmon to Idaho Falls so online courses would be a better option for them. Those in charge with creating a new program will come to Salmon this fall to go over requirements for each Para Professional, based on the college credits they already have. They will also visit with students to encourage them to earn their teaching degree.

Superintendent Born stated that he would be leaving the next day for Boise for the funding formula meeting with Idaho Legislatures.

There being no further business, the meeting adjourned at 8:32 p.m.

Chuck Overacker, Chairman

Date

Deborah K. Cheney, Board Clerk

Date