

**Salmon School District #291
Board of Trustees
Regular Session Minutes
August 20, 2018**

The meeting was called to order by Chairman Overacker at 6:01 p.m.

Present were Chairman Chuck Overacker, Vice Chair Juniper MacFarlane, Trustee Richard Natelson, and Trustee Dorrie Prange. Trustee Candace Burns was absent. A quorum was present. Also present were Superintendent Chris Born; Director of Finance, Planning, and Program Evaluation, Eileen Holden; and Clerk, Deb Cheney.

Chairman Overacker led everyone in the Pledge of Allegiance.

Tom Coates – Salmon River Propane

Tom Coates from Salmon River Propane presented a check to Chairman Chuck Overacker for \$1,287.50. Mr. Coates thanked everyone for their participation. He stated that the program will continue. Mr. Owen asked about the program. Director Holden stated that Salmon River Propane customers can turn in their receipts to the School District or to Salmon River Propane. The District receives a percentage based on the receipts that are submitted.

PUBLIC INPUT

No public input.

ACTION ITEMS

Approve Agenda

Superintendent Born recommended the Board amend the Agenda to add June and July 2018 to the Treasurer's Report and remove June of Accounts Payable. Vice Chair MacFarlane motioned to amend the agenda, second by Trustee Natelson. Passed 4/0.

Trustee Natelson motioned to approve the amended agenda, second by Trustee Prange. Passed 4/0.

Consent Agenda

1. Meeting minutes of June 18, 2018
2. Personnel Recommendations
3. Treasurer's Report June and July 2018
4. Accounts Payable – July 2018

Vice Chair MacFarlane motioned to approve the Consent Agenda, second by Trustee Prange. Passed 4/0.

NEW BUSINESS

Lemhi Education Project Credit Proposal

Superintendent Born recommended the Board approve the Lemhi Education Projects proposal for credit. Discussion followed.

Vice Chair MacFarlane moved to accept a proposal that states the following: Salmon High School students who successfully complete pre-approved college classes will receive concurrent/dual credit as follows: One semester long class, regardless of the number of college credits, will result in one high school credit on the student's high school transcript. The high school course for which the college credit will be awarded, shall be determined by the student and school counselor on a case by case basis. Trustee Natelson seconded the motion. Passed 4/0.

Sophomore Class Fundraiser Proposal

Miriam Cockrell, President and Faith Lafferty Representative - Sophomore class will make a quilt to raffle

Miriam Cockrell and Faith Lafferty asked the Board to approve a quilt raffle fundraiser. At the first home football game they will announce the raffle, at the second home football game tickets will be sold, and at the last home football game, senior night, the quilt be will raffled off. Mr. Owen told the Board that the fundraiser first came to him, and he approves.

Superintendent Born recommended the Board approve the Quilt Raffle fundraising request from the Sophomore class. Trustee Prange motioned to approve the Quilt Raffle request from the Sophomore class, second by Vice Chair MacFarlane. Passed 4/0.

FernWaters Charter Performance Certificate

Superintendent Born recommended the Board approve the proposed FernWaters Performance Certificate. Vice Chair MacFarlane motioned to approve the FernWaters Performance Certificate, second by Trustee Natelson. Passed 4/0.

Mrs. Foss stated that Mr. Berry will stop by to sign the Performance Certificate, and asked us to then send it to Michelle Taylor at the State Department.

Continuous Improvement Plan

Director Holden presented a summary of the year to date Continuous Improvement Plan to Board members. She addressed each goal and noted the benchmarks.

Vice Chair Overacker stated that Trustee Burns wanted him to ask about the dropout rate. Mr. Owen, SJSHS Principal, stated it is tracked by the State. There was discussion about the grad rate and how it is sometimes not accurate as there are situations where a student enrolls and then leaves the district without stating where they are going.

The Board will revise and update goals at next meeting.

Facilities Planners Contract: (Rich Bausher's Company)

Superintendent Born asked the Board if they want to proceed with a phone survey in regards to the interest in passing a bond to build a new school. Mr. Bausher's company, Facilities Planners, subcontracts out with another company to make the calls. Mr. Bausher recommended they make 300 phone calls for an accurate sample representation of registered voters. The estimated associated cost is \$2,400.00 and would include a statistical report based on the calls. Mr. Bauscher would present the findings to the Salmon community on a per hour basis which would include travel and per diem. The total estimated cost for the survey and for Mr. Bausher to present his findings to the Board, would be anywhere from \$3,600.00 to \$4,000.00.

Vice Chair MacFarlane asked what the survey would include. Superintendent Born stated that Mr. Bauscher's findings would include possible options for the District.

Superintendent Born stated that if we want to ask the public if they would support a school bond, we might have to have architect designs to look at so the construction costs would be included. This could run the District \$20,000 for design concepts for building an elementary school and a high school with an event center. We have old plans but they are outdated and they failed to gain support.

There was considerable discussion regarding the hiring of an architect to design the schools. Trustee Prange asked if we could do the survey before we hired an architect. Mr. Hamilton, Pioneer Elementary Principal asked if the District could use the plan and numbers from another school that is similar in size. Superintendent Born stated that we might be able to, but Salmon is a unique community that utilizes the schools more than in other similar sized Districts.

Superintendent Born suggested tabling the motion until September. He stated he would contact Mr. Bauscher to see about building estimates. Price per square foot may not be accurate, but it would give us something. Born stated that Mr. Bauscher would like to schedule the survey in December and present findings on January 7th.

Vice Chair MacFarlane stated she would like to go ahead with the survey but would also like a building estimate. Chairman Overacker stated that he thinks that it would be possible to get a good cost estimate.

With Superintendent Born's recommendation, Vice Chair MacFarlane motioned to approve the contract with Facilities Planners to conduct a phone survey concerning support for a bond for new construction, second by Trustee Prange. Passed 4/0.

Trustee Prange stated that she cares about the questions being asked on the survey. She will support any building. Chairman Overacker asked if those doing the survey will actually contact 300 individuals. Superintendent Born stated that they will survey 300 people from the voter registration list. Trustee Prange asked if phone numbers are provided on the voter registration list. Superintendent Born stated he will ask Mr. Bauscher how they acquire that information.

Vice Chair MacFarlane stated that we will survey 300 individuals, but feels that the community needs to know that their input about the bond is important and welcomed.

Superintendent Born stated that the more information we have the better.

The Board directed Superintendent Born to contact Mr. Bauscher regarding building cost estimates and to find out if phone numbers are provided from the voter registration information, which was provided by Lemhi County.

Approval of Special Board Meeting – Executive Session followed by one action

With Superintendent Born's recommendation, Vice Chair MacFarlane motioned to approve a Special Board meeting, Executive Session to be followed by one action item, for August 24th at 8:00 a.m., at the District Office, second by Trustee Natelson. Passed 4/0.

Policy and Procedure Manual for Administering Federal Funds

Director Holden directed the Board to the Procedures Manual in their packet. The District has been following the procedures outlined in the manual, but the State wanted the Policies and Procedures presented in one document. She stated that if the Board agrees to adopt the manual at today's meeting, she can send it to State and it will fulfill their requirements.

With Superintendent Born's recommendation, Trustee Natelson moved to adopt the proposed manual for administering federal funds, second by Trustee Prange. Passed 4/0.

Proposed School Board Policy Changes (Second Reading):

4420 – Community Relations/Sex Offenders

5225 – Reduction in Personnel (deleting)

5285 – Personnel/Solicitations

5335 – Personnel/Employee Use of Electronic Communications Devices

5340 – Personnel/Evaluation of Certificated Personnel

5350 – Personnel/Certified Personnel Resignation (Release from Contract)

5740 – Personnel/Reduction in Force

5740F – Personnel/RIF Criteria Form

With Superintendent Born's recommendation, Vice Chair MacFarlane motioned to approve the second reading of the proposed changes to School Board Policies 4420, 5225 (deleted and combined with 5749), 5285, 5335, 5340, 5350, 5740, and 5740F. Trustee Natelson seconded the motion. Passed 4/0.

INFORMATION ITEMS

Administrator's Report – John Hamilton, Principal

Mr. Hamilton reported that the Pioneer Elementary School has a new secretary, Ronnie DeFord. He also stated that because there is room in the elementary school, the Developmental Kindergarten will be moving to the Pioneer Elementary on Tuesday and Thursday afternoons.

Salmon Jr. Sr. High School Administrator's Report – Doug Owen, Principal

Mr. Owen stated that Salmon Jr. Sr. High School (SJSHS) made it in the newspapers. SJSHS was listed as one of the top performers in the State of Idaho. There have been various improvements made at the school over the summer. Mr. Tarkalson changed out locks on student lockers. There are fun things happening. SJSHS will be hosting students all next week, as well as incoming 6th graders on Monday. Many students have already paid fees due to their participation in sports. The school is getting ready to start the new year. Friday, Anaconda will be here for a football game, Saturday our volleyball team will be in North and South Fremont. There is also a Junior High volleyball game this week. The first Cross-Country meet is scheduled for August 30th

Director of Finance, Planning, and Program Evaluation Report – Eileen Holden

Doug, Deb and Ashley attended Powerschool training in July and put in many extra hours getting PowerSchool ready for the new school year.

Director Holden presented IRI Percentage Charts to the Board. The spreadsheets provide data for Kindergarten through 3rd grades for years 2012-2013 to 2017-2018. The charts showed student growth. IRI, from now on, will be called I-Station. Director Holden, Kelly Wilkins, Shyla Beller, and Laurie Dupree attended training this summer. All students will now be testing in their room on a computer. Tests are in the Fall and Spring but teachers can monitor progress each month. Teachers can decide if they want to progress test one or more students. The new test provides teachers more in-depth information than the current IRI. Testing should be able to take place in 30 minutes or less. Trustee Natelson asked if the data can be compared to past IRI testing. Director Holden stated that she isn't sure exactly how yet. Early Literacy funding is provided based on current IRI scores (now I-Station), so they should be able to correlate them. ISAT, ACT, SAT, and now IRI test scores have all been presented to the Board over the past couple of months.

All Staff Orientation will be held Tuesday, August 28th at 8:00 a.m. The District is getting ready for it. Auditors from Qwest will be in the office tomorrow. Jan and Eileen have been preparing for the annual audit.

Superintendent's Report – Chris Born

Superintendent Born, Director Holden, and Principals John Hamilton and Doug Owen attended the annual IASA meeting. There was some good information. Superintendent Born said he is the Title IX contact and needs to be listed both on the website and in the handbook. Superintendent Ibarra reported that Idaho is in the top 5 for College and Career readiness in the United States as reported by US News and World Report.

Superintendent Born stated that the roof project has been completed. While repairing the roof, areas were found that had severe water damage. The skylight leaked due to it being caulked sometime in the past, blocking the designed drainage. It has probably been leaking for more than 15 years. Nails were completely rusted and gone and drywall had to be replaced. Due to the added time and expense of the repair, the roof over the gym, band room, and music room was not completed this summer. Tomorrow morning at 8:00 a.m. Doug O'Meyer, Bobby Lewis and Chris Born will do a roof inspection before signing off on the project. The new surface is blinding white and slick when wet. Chairman Overacker stated that Doug O'Meyer did a great job. Mr. O'Meyer had to do the extra roof repair so the warranty would be valid. Superintendent Born stated that the remaining portion of the roofing project will be completed next summer.

There being no further business, the meeting adjourned at 7:25 p.m.

Chuck Overacker, Chairman

Date

Deborah K. Cheney, Board Clerk

Date