



SALMON SCHOOL DISTRICT #291

Classified Application



1501 Bean Lane
Salmon, Idaho 83467

Employment Application

Salmon School District #291

1501 Bean Lane
Salmon, Idaho 83467
(208) 756-4271

Name of position you are applying for: _____

Answer all the questions completely. A separate application must be completed for each position but may be accompanied with a resume. It is the responsibility of the applicant to clarify on their application, their ability to perform the job for which they are applying. Failure to provide sufficient information which indicates meeting minimum qualifications will result in disqualification. Individuals who need reasonable accommodations to apply and/or interview, should contact the Human Resources Department. All applications must be signed and dated by the applicant.

Personal Information

Name (Last, First, Middle): _____

Street, City, State, Zip Code: _____

Home Phone #: _____ Cell Phone #: _____

Please answer the following:

- Do you have the legal right to work in the United States? Yes: __ No: __
(All offers of employment are contingent upon satisfactory proof of your identity and legal rights to work in the United States.)
- Are you a Veteran or currently serving in the Armed Forces or US Military? Yes: __ No: __
(Applicant will be expected to provide proper documentation of proof of service upon hiring.)
- Have you ever been employed with the Salmon School District before? Yes: __ No: __
- Have you ever been convicted of any criminal offense other than a minor traffic violation? Yes: __ No: __
(A conviction will not necessarily disqualify you from employment as each case will be considered on its own merit.)
- Are you currently out on bail, or on your own recognizance pending trial, for any criminal offense other than a minor traffic violation? Yes: __ No: __

If you answered "Yes", please provide a detailed written account of the charges against you in the space below.

(A "Yes" response will not necessarily disqualify you from employment as each case will be considered on its own merit.)

Education and Training

	High School/GED	Undergraduate: College, University, or Trade School	Graduate/Professional
Name & Location of School			
Years Completed	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree			
Course of Study			
Describe any specialized training, skills, apprenticeship, and extra-curricular activities.			
Describe any honors you have received.			
State any additional information you feel may be helpful to us in considering your application.			

References

Give name, address, and telephone number of three work or business references.

1. _____
2. _____
3. _____

Give name, address, and telephone number of three references that are **not** related to you and are **not** previous employers.

1. _____
2. _____
3. _____

List any professional, trade, business or civic activities and offices held.

Please list any other name under which your employment or education may be verified:

Employment Experience

Start with most recent employment and include any military service assignment.

1. _____
Employer Dates Employed

Address Telephone Number

Job Title Reason for Leaving

Description of Work Performed

2. _____
Employer Dates Employed

Address Telephone Number

Job Title Reason for Leaving

Description of Work Performed

3. _____
Employer Dates Employed

Address Telephone Number

Job Title Reason for Leaving

Description of Work Performed

4. _____
Employer Dates Employed

Address Telephone Number

Job Title Reason for Leaving

Description of Work Performed

- Have you ever been discharged from any employment? Yes: __ No: __
If yes, please explain: _____

- Do we have permission to contact your present employer(s)? Yes: __ No: __
- Do we have permission to contact your previous employer(s)? Yes: __ No: __

Substitute Teacher Applicants Only

Please check the school(s) where you are willing to substitute:

Elementary (K-5) _____ Junior High (6-8) _____ High School/Alternative (9-12) _____

Do you have a teaching credential? Yes: __ No: __

If yes, please indicate the following:

- Elementary: __ or Secondary: __
- State(s) in which Certification is current: _____
- Area(s) of Endorsement: _____

Custodial Applicants Only

(Please note: this job requires kneeling, bending, stooping and heavy lifting.)

Are you available to work 3:00 p.m. - 11:00 p.m.? Yes: __ No: __

Are you able to work from ladders and scaffolds? Yes: __ No: __

Are you allergic to dust or any chemicals? Yes: __ No: __

Employment Contingency

Employment is contingent upon clearance of fingerprinting/ criminal background check.

Equal Opportunity Employer

Salmon School District is committed to maintaining a work and learning environment free from discrimination on the basis of race, color, religion, national origin, pregnancy, gender identity, sexual orientation, marital/civil union status, ancestry, place of birth, age, citizenship status, veteran status, political affiliation, genetic information or disability as defined and required by state and federal laws. Additionally, we prohibit retaliation against individuals who oppose such discrimination and harassment or who participate in an equal opportunity investigation.

Applicant's Statement

I hereby certify that the information contained in this application is true and correct to the best of my knowledge and agree to have any statements checked by Salmon School District #291 unless I have indicated to the contrary. I authorize any references, as well as all other individuals whom the School District contacts, to provide the school district all information concerning my previous employment and any other pertinent information that they may have. Further, I release all parties and persons from all liability for any damages that may result from furnishing such information to the School District or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an employment offer or, if I am hired, my dismissal from employment.

In consideration of my employment, I agree to conform to the rules and standards of the School District, as amended by the School District and Board of Trustees from time to time in its discretion. I further agree that any employment I am offered will not be for any specified period of time and that my employment is "at will" and can be terminated at any time, with or without cause and with or without notice by either the School District or myself. I further understand and agree that the only way the terms of the employment relationship may be altered is by means of specific written agreement which is signed by me and the School District's Superintendent. I further understand that no other representative of the School District has any authority to enter into any oral or written agreement for employment of any specified period of time or take any oral or written agreements or statements contrary to the foregoing.

Applicant's Signature: _____ Date: _____