

Removal of Student During School Hours

The Board recognizes its responsibility for the proper care of students during school hours. Students shall not be removed from school grounds, any school building or school function during school hours except by a person duly authorized in accordance with District procedures. Before a student is removed or excused, the person seeking to remove the student must present, to the satisfaction of the principal/administrative designee, evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal/administrative designee.

School hours will be maintained unless decreed otherwise by the Superintendent. Teachers shall not dismiss any class from school attendance prior to scheduled dismissal time.

No elementary school child shall be permitted to leave school prior to the regular dismissal time except by permission of the principal/administrative designee.

No secondary level pupil shall be permitted to leave school prior to the regular dismissal time without permission of the principal/administrative designee and also providing the secretary with a record of the student's destination, time of return, and reason for leaving.

Students involved in any off-campus activities during the regular school day(s) such as, released time, work study, etc., may forfeit this privilege if, in the judgment of the principal, the privilege is being abused.

The Superintendent is directed to establish procedures for the removal of a student during school hours. In emergency situations, school authorities will act in the best interest of the child.

Policy History:

Adopted on: 060507

Revised on: 111411

Reviewed on: 021621

Prior Board Policy: JGFC