

Public Records Law

Request for Public Records: Idaho Code 74-101 through 74-126

REQUEST FOR PUBLIC RECORDS

I request to examine () copy () the following records:

Mailing Address:

Name (Please Print)

Address

City State Zip

Date of Request

Daytime Phone Number

Date Received

Received by

Initial if Applicable

More than three working days are needed to locate or retrieve the requested records. A response shall be provided with ten (10) working days of the request.

Payment received for _____ copies.

Amount Received: _____

Receipt Number: _____